



## MEETING MINUTES – October 2024

Date	09/10/2024
Location	MS Teams (online)
Attendees	Alex Brunswick (AB), Mark Man (MM), Mikaiela Spires (MS), Phillip Good (PG), Helen Armstrong (HA), Demi Bestry (DB), David Juskiewicz (DJ),
Apologies	Charlotte Ackrill (CA), Raoul Hoffmann (RH), Barb Johnson (BJ), Sabrina Mccay (SM)

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Proxies: PG for CA

Meeting start: 6:08 PM

### 1. Previous items/previous meeting progress

#### 1A Guild grant

- The committee has received no update from CA or ER, the main organisers of the event agreed last meeting.
- **DB or CA** to report back to the committee with any updates on this event.

### 2. Treasurer's report

- HA: asked PG if expenditure from this month (UEC affiliation fees) had come out twice. It appeared from the images that PG had sent of the payment confirmation, that the payment had come out from the account twice.
  - o **PG** to check to confirm if it has actually come out twice and tell HA the outcome. PG believes that it only came out once and that it appears to have come out twice due to the way he has sent the image being misinterpreted.
- PG noted that MT sent an email for reg servicing recently, and that this will need to be paid soon.
  - o **PG** to pay this expenditure.
- HA is still not listed on the MUD card, and as treasurer can still not make payments as a result.

- **HA** to send off her verification of ID later this week to the bank to finalise this issue. Will have to search for a full time permanent university staff member to sign off on this.
- HA noted that it will be worth adding more signatures to the MUD card, as the committee has a high turnover. As such it will be useful to have some redundancy in people who can pay using the card, as currently PG is the only person able to pay. Acknowledging that MM is also listed on the card but wishes to be removed.
  - **DB** to be added to the MU card as a redundancy.
  - **HA** to forward DB a previous email and information on how to gain access to the MUD electronic banking.

### 3. **Upcoming events**

#### **3A Quiz night**

- CA and ER not present – no updates on this
- DB to report back to committee on any updates from CA

#### **3B Dive industry night**

- Date set for October 25
  - Jen Verduin and Mike Van Keulen don't know this new date yet
    - DB to confirm their availability for the 25<sup>th</sup>
- DB invited her instructor friend who is available
  - has already given him an outline of what she wants him to speak about
- When the speakers have confirmed their availability, AB and DB to collab on email to all speakers outlining:
  - what they should talk about;
  - the questions the panel (we) will ask; and
  - any other arrangements for the night (e.g. food, request dietary requirements)

- **AB or DB** to organise dominoes pizza for attendees and speakers on the night
  - Food to be paid for from MUD bank card. Committee agrees that this is appropriate, as the event is a membership and promotion drive.
  - Can organise this in advance
  - AB or DB will either pay personally and PG can refund them the money. OR, can call HA (away in the field) who can call up and order over the phone.
  
- **MS** to promote the event on social media (help from SM if she has capacity)
  
- MS suggested that we put up posters
  - **MS** to make and send posters to guild for approval, and will put them up around Murdoch campus
  - **DB** to send MS info for poster
  
- **AB and DB** required to send MS all information they want included in the promotion material for MS to use

### 3C Save Our Marine Life event

- MS has been in touch with Save Our Marine Life (SOML) who are keen to do an event like we did with them last year. Apparently SOML are screening a new movie, on other marine life issues. SOML expressed they could do an event in November.
- At previous meetings the committee has decided that the quiz night will be in November. However, with no news from the event organisers (CA and ER), it seems appropriate that MUD collaborate with SOML in November, and the quiz night be postponed.
  - All committee members in agreeance.
  - **MS** to check with CA and ER if they have organised a quiz night for November.
  - **MS** to respond affirmatively to SOML's offer to collaborate on an event in November, IF CA and ER have not already organised a quiz night for that month.
    - **AB** happy to assist with running event if this takes place. SOML did lots of the organising last year so there shouldn't be too much to do.
- MUD held a similar event last year at the Kardy Tav, but we could use another venue this year. For now, the Kardy worked last year and would be a good tentative location for this event.

### 3D Rescheduled dive at Omeo Wreck

- MT had to postpone the dive planed for last week.
- **MT** to schedule a club dive at Omeo wreck for 20<sup>th</sup> Oct

4.

#### **Social media**

- **MS** to put up a post about the upcoming dive industry night. Promote in Perth dive groups, Murdoch Marine Studies Facebook group, etc
- **MS** also to send poster/promo to guild for approval so that they can promote the event too

5.

#### **Additional items**

##### **5A. Email from Mike Taylor**

- Mike Taylor (Murdoch Uni Technician) sent an email to the MUD committee. Had complaints about receiving physical mail, and that the website's
- MT suggested that this was probably due to Unibank sending physical mail to PG's old office, which is now MT's office.
- PG is already trying to set up paperless mail. He has made two enquiries in the last two weeks to the bank, but so far has heard nothing back
- PG suggested we could set mailing address to the secretary of club, but then will need to change this address every time a new secretary comes in.
- DJ suggested that maybe the Murdoch guild will be able to set up a PO box for our club.
  - PG said that this would be better than nothing but it will still slow things down if they just send it to [info@mud](mailto:info@mud) as this email list bounces emails all over the place.
  - Committee concurred that if another solution can't be reached, that this may be an option to consider for future meetings. A physical mail box would only need to be checked every month or so.
- **PG** has already communicated with Mike Taylor, telling him that he can contact us on [info@mud.org.au](mailto:info@mud.org.au) if he chooses.
- **MT**, having worked with Mike Taylor in the past, to talk to him directly and try to delineate what his complaints are.

##### **5B Abrolhos (DJ)**

- The recent trip was postponed multiple times
- Another trip is going ahead this weekend, with one more after that
- DJ expressed he will need assistance from another committee member, if he is to organise trips again next year
- Noted we need a deposit system for next year's trip such as Eventbrite to ensure attendees stop swapping around their dates

- Also note it would be worth considering other accommodations options such as the caravan park in Geraldton

*Meeting end: 7:04 PM*