



MEETING MINUTES – September 2024

Date	12 September 2024
Location	MS Teams (online), In-person (the den)
Attendees	Alex Brunswick (AB), Charlotte Ackrill (CA), Barb Johnson (BJ), Sabrina Mccay (SM), Mikaiela Spires (MS), Phillip Good (PG)
Apologies	Raoul Hoffmann (RH), Mark Man (MM), Helen Armstrong (HA), Demi Bestry (DB), David Juszkievicz (DJ),

Proxies: MS proxy for DB, PG proxy for HA.

Meeting start: 6:08 PM

1. Previous items/previous meeting progress

CA should have guild grant done tomorrow – has been working on the paperwork since last meeting

- Will say we need gear hire costs, events etc

2. Treasurer's report

- HA not present, PG provided the treasurers report in committee emails.
- Helen to follow up with corporate owing members
- CA to message her and ask for follow up

3. Upcoming events

3A. Quiz night

- CA and ER have not looked into it
- CA has drafted message to send to CUD to check for collab
- After exams might be a good time – end of exam event, lead into summer
- Thinking Thursday or Friday
- CA asked others to look for donations
 - o Will reach out to typical scuba places, platypus
 - o Small businesses
 - o **CA to make a list of tasks**
 - o **MS and CA to make a flyer to send out to businesses**
 - Social media posts
 - Promotion
 - Reach out to CUD
 - Last day of exams is 23rd November
 - May do it before exams

3B. Dive careers night

- AB and demi met up and discussed event
- CA: make a flyer and give to guild, they will stamp it and we can put it up around campus
- CA: idea to make it a more open ended 'marine community night'
 - o Make it into a little series
 - o Committee decided this could be a separate event for use in future
- Current presenters agreed: Amy, Abi Harwood, Mike van Keulen, Jennifer Verduin
- Projector will be required
 - o **AB to ask MM of the logistics of projector**
- **AB and DB to confirm date and tell committee**
- **AB to make estimate for budget to use for guild grant**
 - o not required as PG provided equipment maintenance costs which will satisfy grant requirements of \$1500

3C. Possible events

- MS: Suggested we host another Save Our Marine Life night
 - o MS to reach out to SOML and generate ideas of the event, could do another movie screening.
 - o AB to give MS contact details and old email chain with them
- MS to organize a dive now that weather is better. SM or AB may also assist.
 - o 27th-29th or week after

3D. Guild Thursday stall

- **AB and CA to run stall before talk night to promote the event.**

4. Social media

- Discussed in above agenda items. MS to promote upcoming events as details are sent to her by the organising committee members.

5. Additional items

- N/A

Meeting end: 6:47 PM