

## 16.6.21 Meeting MUD – Minutes

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### **In attendance:**

Rachel Newsome (RN)  
Phil Good (PG)  
Amy Carmignani (AC)  
Sorcha C. O’Riely (SC)  
Braedon Curd (B)  
David Juskiewicz (DJ)  
Barb Johnson (B)  
Ella Ruland  
Raoul Hoffman

### **Apologies:**

Kesia Savill  
Mark Theile  
Nat George

### **No attendance:**

Wei Chong  
Kayle Rowe  
Steve Goynich  
Ian Dapson

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### **Meeting start: 5.11pm**

Move: Rachel Newsome  
Seconds: Amy Carmignani  
Sorcha Cronen O’Reilley.

RN: Meeting with Rachel, Amy, David, Sarah Ting - QPay platform for hiring instead of Jotform – no fees, hire items are paid for immediately (no chasing up). Guild wants us to move to this system. Club’s bank account is linked to Qpay.

AC: think about refunds – people will often have to cancel hiring.

S: look at agreement for Q-pay and does it align to the constitution?

AC: how much do we spend on JOT forms? Sarah said we would save on these costs.

PG: not cheap. But it has different avenues and options for payments and had the best strength. Not sure if Q-pay will do this.

**RN to ask Sarah about any agreements there may be, need to see the platform and what it can do before committing to moving over. How do corporate groups pay as they pay on an account and not instantly? → is finance ok with that also?**

AC: what about the \$1500 grant we are still able to get that this year

RN: We can apply for this as a health/safety for our members through the servicing of our equipment.

**Liaise with mark and get estimates of 1 tank and create a quote – RN to apply for \$1500 tank (eg. 12 x tank service @ \$100 , 15 x regs @ 150, etc.). Receipts from service need to be kept and submitted after**

RN: Change of winter hours (by appointment) has started.

**Member email to go out about opening hours – generic ‘until further notice’. Can reassess opening hours in a few months.**

SC: hire gear for Ecology camp (Murdoch) is being sorted through Ian – **Sorcha to check.**

AC: Kesia sent me the password for Instagram! I will send it to anyone who wants to contribute to the social media account.

RN: Winter festival – 29<sup>th</sup> July, need 5 members to attend. Receive \$600 just for participating.

PG: Check whether there’s any expense to us for that – once we did a BBQ before and we had to pay for various ingredients etc. didn’t get much profit.

SC: could be used for an event to publicise the club.

DJ: need to say the money will be used for servicing.

**AC to ask about winter festival and whether it would cost anything for the club, what we have to provide in the application, do they need to know how they will be using money – THIS HAS TO BE DONE TODAY?**

**Who can do this:**

Rachel

Amy

Sorcha

Braden

**\*\*need 1-2 more\*\***

SC: \$12,622 in last treasurers report and this month’s one is the same. We have \$8747 in our bank account and a lot of this will be going for gear servicing and fil-panel (?) that mark is talking to us about at some stage.

**Follow up with Mark regarding the equipment report**

PG: the shed is shut for 2 weeks . we also noticed a problem with membership – lots of external members were joining and nominating other external members – according to the constitution, externals can join if they satisfy their committee of their association with the

Murdoch university community – so, basically we need to change the instructions on applying from being ‘nominated by an existing member’ to ‘nominated by an existing Murdoch Uni Member’ so that it at least convinces the committee that they are associated with the university. Had about 20-30 memberships from external member nominations. Good to get money but slightly against constitution as they have nothing to do with Murdoch.

Barb: they can avoid fees this way –

PG: this may not make UEC happy either. They need to prove that they’re involved with Murdoch. Need to warn UEC this has occurred and tell them we are going to stop it.

SC: do we need to check on these members what their affiliation is?

**Phil to contact UEC and tell them the situation with external nomination memberships**

SC: how do we fix the form for membership? How do we fix the constitution to read clearer?

PG: I can go into JOT forms and edit this. **Phil to do this re: JOT-Form (change to: *Nominated by an existing Murdoch University student member*)**

**Add to next meeting agenda: change the constitution wording slightly to incorporate the above (nominations for people who are external affiliations)**

AC: beanies / merch were expensive. See how much we have left-over after servicing, and take it from there.

AC: I am going to email UEC and see if they will want to do a **AC to action.**

B: be good to have a competition e.g.: who has the best dive photo? And then give a free years membership.

AC: good idea for sure. Start the social media up and do this for spring/summer?

RN: events with games/ etc. Action on social media.

B: can we do events with our own divers instead of piggybacking off the other clubs?

AC: do we have liability then?

DJ: yes we have to take oxygen provider, SMB etc. Only a few people are certified to provide the oxygen.

B: I am an instructor.

**Meeting end. 6.08pm**